



# Emergency Preparation Through Planning: Security





# Emergency Planning and Response

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## Emergency Planning and Response Consists of Four Events:

- Establishing Policy for the Event
- Preparing for the Event
- Responding to the Event
- Recovering from the Event



# Policy

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## What is the Organization's Policy Regarding Security Personnel in Emergency Situations?

- Are All Personnel Required to Remain on Duty?
- Are Off-duty Personnel Recalled?
- Are Working Hours Extended?
- Do You Have Sufficient Personnel to Protect the Organization's Assets?
- Do You Have Workable Recall Procedures in Place?



# Policy

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## How Are Emergency Situations Dealt With in the Facility Security Plan?

- If the FSP Relies Upon Electronic Surveillance, Do You Have Sufficient Personnel Available to Provide Surveillance in Emergency Situations?
- If the FSP Relies Upon Credentials for Access Control, Do You Have Measures in Place to Control Access if Power is Interrupted?
- Does the FSP Allow Access for Emergency Workers When Background Checks Can't be Conducted or Credentials Can't be Produced?



# Preparation

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## All Planning Should Be Based Upon One Primary Assumption:

- **No One Will Assist You During the First 36 Hours of the Incident**
  - MOU and Reciprocity Agreements will Fall Apart
  - Emergency Agency Attention will be Focused Elsewhere



# Preparation

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## Secondary Assumptions Should Include:

- There Will Be **No** Power
- There Will Be **No** Fuel
- There Will Be **No** Food
- There Will Be **No** Supplies
- There Will Be **No** Communications



# Key Benchmarks in Preparedness

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## 72 hours Prior to Landfall

- All Port Division Hurricane Plans Initiated
- Communications Equipment Inventoried, Readied and Distributed
- Supplies Inventoried – Purchases Made
  - Fuel, Generators, Batteries, Cables/Wire/Rope, Plywood, Parts, etc.
- Non-essential Operating Equipment and Materials Stowed or Secured
- Information Technology
  - File Backup, Non-essential Hardware Stowed



# Key Benchmarks in Preparedness

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## 48 hours Prior to Landfall

- Communications: Alerts and Conference Call Schedules Implemented
- Stow or Secure Non-essential Operating Equipment Vulnerable to 40+ MPH Winds
- Mobilize All Portable Response Gear – Generators, Welders, Air Compressors, Pumps, Hoses, etc.
- Fuel and Lubricate All Rolling Stock and Equipment
- Fill Sandbags and Palletize for Distribution
- Conduct Area Inspections





# Key Benchmarks in Preparedness

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## 24 hours Prior to Landfall

- Communications: Step-up Alerts and Conference Calls
  - Verify Locations and Phone/Radio Numbers and Radio Frequencies for All Essential and On-Call Personnel
- Stow or Secure Essential Operating Equipment
- Top Off Fuel and Lubricants for All Rolling Stock and Equipment
- Install Window Protection
- Schedule Shutdown of Water Mains
- Sandbag Vulnerable Areas and Doors
- Conduct Inspections
- Non-essential Personnel Released From Work



# Key Benchmarks in Preparedness

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## 12 hours Prior to Landfall

- Communications: Final Conference Calls and Set Schedule for Post Storm Communications
- Shut Down Remaining Operations and Stow/Secure Remaining Operating Equipment
- Secure Power Sources Not Required for Minimal Operations and Shutdown Non-essential Water Mains
- Power and Water Only Manned Areas
- All Remaining Info Tech Equipment is Stowed and Preparations for Server Shutdown Begin
- Slightly Raise Leeward Facing Warehouse Doors to Relieve Pressure



# Key Benchmarks in Preparedness

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## 6 hours Prior to Landfall

- Communications Continue
- Last Minute Storm Checks Completed
- All On-Duty Personnel Report to Stations (Indoors)



# The Event: KATRINA

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- In August of 2005 the Gulf Coast Experienced One of the Most Devastating Natural Events in U.S. History
- The Following Slides Depict What Occurred at a Port that was **NOT** in the Direct Path of the Storm

















29 12:23





29 13:48









29 13:20



Oil rig a grounded on the jetty,  
behind us appx 300 mtrs.



AUG 29 2005

0000







30 11:19





30 11:27





30 8:18













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	62.310 LB
CU. CAP.	33.2 CU.M
	1.170 CU.FT





# Recovery

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- Contact all Personnel Who Have Evacuated and Issue Recall Orders
- Set Up Office and Communications Equipment
- Assess Damage to Equipment and Facilities and Document for Insurance Claims
- Initiate Clean-up Operations
- Re-Staff Access Points and Resume Patrols and Monitoring Activities
- Assess Operational Capabilities and Prepare any Temporary Amendments to FSP Required by Reduced Resources
- Conduct Post-emergency Assessment and Document Findings





# Mobile: The Rapid Recovery Port

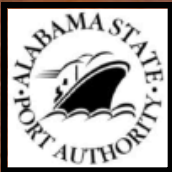














## Critical Concerns of the Security Committee

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- Members of the AAPA Security Committee Participated in a Workshop as a Part of the Preparations for this Seminar
- Participants Were Split into Four Groups and Asked to Develop a List of the Top Five Areas of Concern in Emergency Preparedness



# Critical Concerns of the Security Committee

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## GROUP 1

- **Communications: Interoperability and Mobility**
  - A Recall Policy: A Plan to Get Folks Back and a Way to Communicate with Them
  - Phone Lists of Where They are Going
  - Web Site – Backup Web
- **Re-entry Pass System**
  - Coordinated with Local Authorities
  - Color Coded to the Event
- **Rules of Engagement**
  - How do You Handle Infiltrators/Perpetrators?
  - Lodging – Accommodations for Those Staying Behind
- **Proper Vehicles for Law Enforcement Use**



# Critical Concerns of the Security Committee

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## GROUP 2

- Securing the Port Before and After an Event and Responsibility to Offer Support to the Community
- Establish a Re-Entry Pass System Coordinated with Local Law Enforcement (National Guard, Local Police, State Police) – Trickle Down is Difficult
- Exercising with NO Communications is Difficult but Should be Undertaken
- Plan What Vendors do Beforehand – Employ Them Before They Leave Town
- Primacy Cell Phones – Can Override Normal Communications and Get Bandwidth





# Critical Concerns of the Security Committee

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## GROUP 3

- AAPA Maintains a Database of Shared Assets and Personnel
- AAPA Lobbies for a Direct Liaison to MARAD in Order to Procure Floating Resources
- Safe Haven for Essential Personnel
- Mobile Capabilities for Essential Staff – to Return to Port and Leave if Unsafe at Night
- MTSA Training for Local Responders and Port Security Officers



# Critical Concerns of the Security Committee

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## GROUP 4

- Access Control
- Coordinated Response Through ICS, Contacts List, Phone Lists
- Communications
- Accommodations (Victims, Workers, Responders)
- Restoring Services
- Mutual Aid Agreements, Joint Power Authorities, Reciprocity Agreements, MOU
- Prearrange Waivers for Emergency Events
- Re-entry Policies and Procedures, Letters of Authorization for Key Personnel from Security Directors at Ports





# Critical Concerns of the Security Committee

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## Common Concerns of all Groups

- Communications
- Access Control
- Providing Accommodations for Essential Personnel
- Providing for Re-entry Procedures



# Emergency Preparation Through Planning: Security

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